

Colville, Washington
Regular City Council Meeting Minutes
February 27, 2024

6:00 PM: MEETING CALLED TO ORDER BY MAYOR JACK SMITH.

ROLL CALL: HATCH, COSBY, STRONG, CARPENTER, KUROWSKI, NIELSEN & NICHOLS.

PRESENT: COUNCILMEMBER BRANDON HATCH, COUNCILMEMBER BEN COSBY, COUNCILMEMBER VICKIE STRONG, COUNCILMEMBER THOMAS CARPENTER, COUNCILMEMBER ROBIN KUROWSKI, COUNCILMEMBER BEN NIELSEN, COUNCILMEMBER DICK NICHOLS, AND MAYOR JACK SMITH.

STAFF PRESENT: ADMINISTRATIVE SERVICES & HUMAN RESOURCES DIRECTOR/CITY CLERK HOLLY PANNELL, CITY TREASURER CHERYL KALBER, PUBLIC WORKS DIRECTOR DAVE HARPER, CHIEF OF POLICE ROBERT MESHISHNEK, PARKS AND RECREATION DIRECTOR JILLIAN MARSHALL, CONTRACTED PLANNER AARON QUALLS (VIA ZOOM), AND CITY ATTORNEY LOGAN WORLEY.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **FEBRUARY 13, 2024 REGULAR COLVILLE CITY COUNCIL MEETING MINUTES.**
- #02. **FEBRUARY 15, 2024 MANUAL CLAIMS CHECKS #75083 ~ #75085 IN THE AMOUNT OF \$3,017.04 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **FEBRUARY 28, 2024 CLAIMS CHECKS #75086 ~ #75151 IN THE AMOUNT OF \$140,894.06 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **FEBRUARY 8, 2024 ~ FEBRUARY 21, 2024 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR SMITH READ THE CONSENT AGENDA.

COUNCILMEMBER CARPENTER MOVED AND COUNCILMEMBER HATCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE FEBRUARY 27, 2024 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: FEBRUARY 15, 2024 MANUAL CLAIMS CHECKS #75083 ~ #75085 IN THE AMOUNT OF \$3,017.04; FEBRUARY 28, 2024 CLAIMS CHECKS #75086 ~ #75151 IN THE AMOUNT OF \$140,894.06" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

PUBLIC COMMENT:

- #05. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

DOUG KYLE, 518 S. ELM, STATED THAT HE LIVES ACROSS FROM THE PARK AND IN THE PAST, THE CITY COUNCIL HAS MADE AN EXCEPTION FOR THE SWIM TEAM TO CAMP IN THE PARK. HE STATED THAT HE BELIEVES THE GROUP REQUESTING TO CAMP IN THE PARK IS A FOR PROFIT ORGANIZATION.

PRIORITY ITEM:

- #06. **DISCUSSION/ACTION: PROPOSED ORDINANCE ESTABLISHING A SIX-MONTH MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS FOR LICENSES, PERMITS, OR APPROVALS FOR ANY BEHAVIORAL HEALTH FACILITY.**

AARON QUALLS, CONTRACTED CITY PLANNER, STATED THAT THIS TYPE OF REQUEST OFTEN OCCURS WHEN THERE IS A PENDING APPLICATION. HE STATED THAT A MORATORIUM WOULD GIVE THE

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COUNCIL AN OPPORTUNITY TO ADDRESS THE REQUEST AND DEVELOP A STANDARD AND PROCEDURE FOR A BEHAVIORAL HEALTH FACILITY. HE STATED THAT A CONDITIONAL USE PERMIT (CUP) IS JUST A PERMIT TYPE, AND THE MORATORIUM WOULD PUT A HOLD ON EVERYTHING UNTIL THE COUNCIL ADOPTS NEW STANDARDS.

COUNCILMEMBER NICHOLS STATED THAT IN THE COLVILLE MUNICIPAL CODE CHAPTER 17 IT STATES THAT PERMANENT SUPPORTIVE HOUSING IS APPROVED IN A CUP PROCESS. HE ALSO STATED THAT IT SUPPORTS DISABLING BEHAVIORAL HEALTH AND FISCAL HEALTH CONDITIONS. HE STATED THAT THERE IS STILL THE PROCESS OF EVALUATION THAT WOULD NEED TO GO THROUGH DIFFERENT BOARDS AND COMMISSIONS. HE STATED THAT HE IS NOT IN FAVOR OF THE MORATORIUM.

DR. DAVID NIELSEN STATED THAT THE HOUSE WAS ORIGINALLY PURCHASED AS A FOUR (4) BED UNIT FOR A CRISIS FACILITY AND IN 2007 THEY DID AN EXPANSION. HE STATED THEY ARE CURRENTLY IN AN R2 DISTRICT AND THEY WILL NEED TO HAVE THE DISTRICT TYPE CHANGED.

COUNCILMEMBER KUROWSKI MOVED AND COUNCILMEMBER COSBY SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1714 N.S. ESTABLISHING A SIX-MONTH MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS FOR LICENSES, PERMITS, OR APPROVALS FOR ANY BEHAVIORAL HEALTH FACILITY.

MOTION FAILED.

PUBLIC APPEARANCES:

- #07. **DISCUSSION/ACTION:** **REQUEST FOR VINSON FUNDS FOR THE 4TH FRIDAY EVENTS FOR 2024.**

COUNCILMEMBER STRONG MOVED AND COUNCILMEMBER NIELSEN SECONDED THE MOTION TO APPROVE THE REQUEST FOR VINSON FUNDS FOR THE 4TH FRIDAY EVENTS FOR 2024 IN THE AMOUNT OF \$2,505.00 TO FUND THE PUBLIC USE PERMIT, SWEET PEA TOILET AND FOUR (4) BANDS.

MOTION PASSED.

- #08. **DISCUSSION/ACTION:** **REQUEST FOR VINSON FUNDS FOR THE JOY TO THE WORLD CONCERT.**

COUNCILMEMBER STRONG MOVED AND COUNCILMEMBER HATCH SECONDED THE MOTION TO APPROVE THE REQUEST FOR VINSON FUNDS FOR THE JOY TO THE WORLD CONCERT IN THE AMOUNT OF \$2,000.00 TO GO TOWARDS FUNDING THE ARTIST CONTRACTS FOR THE EVENT.

MOTION PASSED.

- #09. **DISCUSSION/ACTION:** **REQUEST FOR VINSON FUNDS FOR THE MISSOULA CHILDRENS THEATER.**

COUNCILMEMBER CARPENTER MOVED AND COUNCILMEMBER HATCH SECONDED THE MOTION TO APPROVE THE REQUEST FOR VINSON FUNDS FOR THE MISSOULA CHILDRENS THEATER IN THE AMOUNT OF \$2,000.00 TO BE USED TOWARDS THE RESIDENCY FEE.

MOTION PASSED.

- #10. **DISCUSSION/ACTION:** **REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE SECTION 8.32.030 TO ALLOW CAMPING IN YEP KANUM PARK ON JULY 12-14, 2024 AND JULY 18-20, 2024 FOR THE BICYCLE RIDES NORTHWEST EVENTS.**

JIM MOORE, BICYCLE RIDES NORTHWEST, STATED THAT THEY ARE A NON-PROFIT ORGANIZATION AND THEY WOULD LIKE TO USE YEP KANUM PARK FOR OVERNIGHT CAMPING. HE STATED THAT STAYING AT

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A CENTRAL LOCATION IS NICE AS THE PARTICIPANTS WILL ALSO GO DOWNTOWN IN THE EVENINGS. HE STATED THAT THEY HAVE AN AGREEMENT WITH THE COMMUNITY COLLEGE TO PARK THE EVENT STAFF CARS AT THE COLLEGE PARKING LOT.

COUNCILMEMBER CARPENTER MOVED AND COUNCILMEMBER HATCH SECONDED THE MOTION TO GRANT A VARIANCE TO COLVILLE MUNICIPAL CODE SECTION 8.32.030 TO ALLOW CAMPING IN YEP KANUM PARK ON JULY 12-14, 2024 AND JULY 18-20, 2024 FOR THE BICYCLE RIDES NORTHWEST EVENTS.

MOTION PASSED.

#11. INFORMATION ONLY: ANNUAL REPORT AND UPDATE FROM COLVILLE TOGETHER.

ROSEMARY SHAW, COLVILLE TOGETHER, PRESENTED AN UPDATE OF ITEMS THAT COLVILLE TOGETHER PARTICIPATED IN DURING 2023. SHE STATED THAT THEY RECEIVED A T-MOBILE HOMETOWN GRANT AND ATTENDED LEADERSHIP TRAINING. SHE STATED THAT THEY ARE DOING RESTAURANT BINGO AGAIN THIS YEAR ALONG WITH THE SHOP SMALL SATURDAY AND THE SHOP SMALL SUMMER COUPON BOOKS. SHE STATED THAT THE 4TH FRIDAY ART AND MUSIC EVENTS WERE WELL ATTENDED. SHE STATED THAT THEY DID A SPRING AND FALL CLEAN-UP IN THE DOWNTOWN AREA.

#12. DISCUSSION/ACTION: POSSIBLE APPROVAL OF A SERVICE CONTRACT AND PARTICIPATION IN THE MAIN STREET TAX CREDIT INCENTIVE PROGRAM.

ROSEMARY SHAW STATED THAT PUBLIC UTILITIES CAN DONATE TO THE MAIN STREET TAX CREDIT INCENTIVE PROGRAM. SHE STATED THAT BUSINESSES OR PUBLIC UTILITIES THAT MAKE A DONATION TO THE COLVILLE MAIN STREET TAX INCENTIVE PROGRAM RECEIVE A 75% TAX CREDIT THE FOLLOWING YEAR ON THEIR B&O TAX OR PUBLIC UTILITY TAX. SHE STATED THAT THE STATE RECOMMENDS WE HAVE A SERVICE CONTRACT FOR THE REMAINING 25% OF THE DONATION.

MAYOR SMITH STATED THAT HE IS ASKING FOR AUTHORIZATION TO MOVE FORWARD WITH APPLYING FOR THE MAIN STREET TAX CREDIT INCENTIVE PROGRAM IN THE AMOUNT OF \$10,000.00.

COUNCILMEMBER STRONG MOVED AND COUNCILMEMBER KUROWSKI SECONDED THE MOTION TO ALLOW THE MAYOR TO APPLY TO THE MAIN STREET TAX CREDIT INCENTIVE PROGRAM FOR A DONATION OF \$10,000.00.

MOTION PASSED. *THERE WERE TWO DISSENSIONS NOTED FROM COUNCILMEMBERS NICHOLS AND CARPENTER.*

NEW BUSINESS:

#13. DISCUSSION/ACTION: POSSIBLE APPROVAL TO ENTER INTO AN INTERLOCAL AGREEMENT WITH STEVENS COUNTY INFORMATION SERVICES (IS) FOR COMPUTER AND TECHNOLOGY SUPPORT SERVICES.

COUNCILMEMBER HATCH MOVED AND COUNCILMEMBER NIELSEN SECONDED THE MOTION TO APPROVE THE INTERLOCAL AGREEMENT AS WRITTEN AND AUTHORIZE THE MAYOR TO ENTER INTO THE AGREEMENT WITH STEVENS COUNTY INFORMATION SERVICES (IS) DEPARTMENT FOR COMPUTER TECHNOLOGY SUPPORT SERVICES.

MOTION PASSED.

#14. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR THE SWIMMING POOL MECHANICAL ROOM REPAIR PROJECT.

COUNCILMEMBER STRONG MOVED AND COUNCILMEMBER KUROWSKI SECONDED THE MOTION TO AWARD THE BID FOR THE SWIMMING POOL MECHANICAL ROOM REPAIR PROJECT TO WMS AQUATICS IN THE AMOUNT OF \$339,941.58.

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MOTION PASSED.

- #15. DISCUSSION/ACTION: POSSIBLE APPROVAL TO FUND THE PUBLIC WORKS DEPARTMENT BUILDING ADDITION AND PROCEED WITH BIDDING FOR THE PROJECT.**

COUNCILMEMBER STRONG MOVED AND COUNCILMEMBER NIELSEN SECONDED THE MOTION TO APPROVE THE FUNDING FOR THE PUBLIC WORKS DEPARTMENT BUILDING ADDITION AND ALLOW THE PUBLIC WORKS DIRECTOR TO MOVE FORWARD WITH PREPARING BID DOCUMENTS UP TO \$500,000.00 COMING FROM THE WATER/SEWER CAPITAL RESERVE FUND.

COUNCILMEMBER CARPENTER STATED THAT THE TOTAL COSTS SOUNDS EXTREMELY HIGH FOR A SMALL ADDITION. PUBLIC WORKS DIRECTOR DAVE HARPER STATED THAT THEY HAVE LOOKED AT ALL THE NUMBERS AND EVERYTHING IS CURRENT COST. HE ALSO STATED THAT THE ELECTRICAL NEEDS TO BE UPDATED.

MOTION PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER CARPENTER.*

- #16. DISCUSSION/ACTION: POSSIBLE FINAL ACCEPTANCE OF THE 2023 CURED IN PLACE PIPE (CIPP) PROJECT.**

COUNCILMEMBER HATCH MOVED AND COUNCILMEMBER STRONG SECONDED THE MOTION TO APPROVE FINAL ACCEPTANCE OF THE 2023 CURED IN PLACE PIPE (CIPP) PROJECT IN THE AMOUNT OF \$229,132.05 AS COMPLETED BY INSITUFORM.

MOTION PASSED.

- #17. DISCUSSION/ACTION: POSSIBLE RE-APPOINTMENT TO THE COLVILLE AIRPORT BOARD.**

COUNCILMEMBER STRONG MOVED AND COUNCILMEMBER HATCH SECONDED THE MOTION TO APPROVE THE RE-APPOINTMENT OF JERRY SATER TO THE COLVILLE AIRPORT BOARD.

MOTION PASSED.

COMMITTEE OR SPECIAL REPORTS:

- #18. COMMITTEE REPORTS: AD HOC COMMITTEES.**

COUNCILMEMBER NIELSEN STATED THAT THE PUBLIC WORKS AD HOC COMMITTEE HAS A MEETING NEXT TUESDAY.

- #19. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

CITY ATTORNEY LOGAN WORLEY STATED THAT THE FORESTER PROVIDED INFORMATION TO THE COURTS FOR THE RESTITUTION FROM THE TREE THEFT AT CRYSTAL FALLS. HE STATED THAT THE INDIVIDUALS WERE PROSECUTED.

- #20. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

THERE WAS NO DISCUSSION.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

PARKS AND RECREATION DIRECTOR JILLIAN MARSHALL STATED THAT THE PARKS AND RECREATION BOARD HELD A SPECIAL MEETING LAST NIGHT ON THE DRAFT PARKS, RECREATION AND OPEN SPACE

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(PRO'S) PLAN. SHE STATED THAT THE DADDY DAUGHTER BALL IS THIS SATURDAY. SHE STATED THAT REGISTRATION IS OPEN FOR T-BALL.

PUBLIC WORKS DIRECTOR DAVE HARPER STATED THAT THEY ARE MOVING FORWARD ON THE FIRE HALL PROJECT. HE STATED THAT THE BID IS OUT FOR THE GATE OPENER AT THE PUBLIC WORKS FACILITY.

COUNCILMEMBER STRONG MOVED AND COUNCILMEMBER NICHOLS SECONDED THE MOTION TO FUND THE CROSSROADS EVENT CENTER RENT THROUGH VINSON FUNDS FOR \$850.00 FOR THE REMAINING TWO (2) CONCERTS TO BE HELD AT 145 S. MAIN.

COUNCILMEMBER KUROWSKI ASKED IF THIS WAS FOR THE RENT OR FOR BANDS. COUNCILMEMBER STRONG STATED THAT IT IS FOR THE RENT.

COUNCILMEMBER NICHOLS STATED THAT THEY HAVE USED VINSON FUNDS IN THE PAST FOR RENT. COUNCILMEMBER CARPENTER STATED THAT HE DOES NOT FEEL THAT THEY SHOULD USE VINSON FUNDS FOR RENTAL COSTS SINCE IT IS THE OWNER REQUESTING THE RENTAL FEES.

COUNCILMEMBER STRONG MOVED TO CALL FOR THE QUESTION, COUNCILMEMBER NICHOLS SECONDED THE MOTION.

MOTION FAILED.

MAYOR SMITH STATED THAT THE MOTION ON THE FLOOR IS STILL OPEN FOR DEBATE.

MOTION FAILED.

MAYOR SMITH STATED THAT HE HAS HAD SEVERAL MEETINGS WITH THE STEVENS COUNTY COMMISSIONERS AND THEY SUGGESTED A JOINT WORK SESSION WITH THE CITY COUNCIL. HE STATED THIS WOULD BE A TIME FOR EVERYONE TO DISCUSS UPCOMING PROJECTS. HE STATED THAT THE KETTLE FALLS POLICE CALLED THE HOMELESS FACILITY MANAGER ABOUT MOVING AN INDIVIDUAL WITH A MOTORHOME TO THE HOMELESS SPACE. HE STATED THAT THE KETTLE FALLS POLICE WANTED THE CITY OF COLVILLE TO GO GET THE INDIVIDUAL AND BRING THEM TO THE HOMELESS SPACE. HE STATED THAT THE INDIVIDUAL DID HAVE ANOTHER PLACE TO GO AND IS NOT CONSIDERED TO BE INDIGENT. HE STATED THAT STEVENS COUNTY APPROVED FUNDING FOR THE HOMELESS FACILITY MANAGER FOR THE REMAINDER OF 2024, 2025 AND 2026. HE STATED THAT ON MARCH 13, 2024 THERE WILL BE A LUNCHEON AND HE WILL BE PRESENTING PLAQUES TO THE EMPLOYEE OF THE YEAR AND VOLUNTEER OF THE YEAR.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER CARPENTER MOVED AND COUNCILMEMBER HATCH SECONDED THE MOTION TO ADJOURN THE MEETING.

MOTION PASSED.

TIME OF ADJOURNMENT: 8:09 PM

MAYOR JACK SMITH

Attest: _____

Holly Pannell, MMC, PFO, Administrative Services &
Human Resources Director/City Clerk